

**SPICES BOARD**  
(Ministry of Commerce & Industry, Government of India)  
Sugandha Bhavan, Palarivattom  
Cochin – 682 025  
Kerala

No: MKT-SP/LOF2017 /270

03.06.2025.

**Bids invited for renting out the canteen building at Spices Park,  
Ramganjmandi, Kota, Rajasthan**

Spices Board, Ministry of Commerce and Industry, Government of India established a Spices Park at Ramganjmandi, Kota, Rajasthan meant for processing and value addition of Seed Spices especially for Coriander. The Board has developed the common infrastructure facilities like Compound wall, Roads, Uninterrupted Power & Water supply System etc in the Park. The Spices Park is providing infrastructure facilities to individual entrepreneurs to set up their own spices processing units.

Spices Board proposes to rent out ready to occupy built up area having of 380 SqM area with basic amenities like electricity and water for establishing Canteen/Restaurant.

**Terms and conditions for renting the canteen building:**

1. The facilities will be rented out in "As is where is" Condition.
2. The facilities will be rented out for 2 years from the date of handing over.
3. The rent will be increased @ 10% per annum.
4. Spices Board will provide water and electricity to the facilities on payment on prorata basis.
5. The facilities will be rented out to the party who has quoted highest rent per month as well as meeting other terms and conditions of the Board.
6. The highest bidder shall execute an Agreement with the Board within 15 days of the receipt of the offer letter from the Board.
7. The highest bidder shall pay an interest free Security Deposit equivalent to three months' rent through online bank transfer to Board's Receipt Account. The security deposit without interest would be returned at the time of handing over the facilities to the Board.
8. The highest bidder shall pay an amount of Rs.1,00,000/- as caution deposit through online bank transfer to Board's Receipt Account. The caution deposit without interest would be returned at the time of handing over the facilities to the Board.
9. The security deposit and caution deposit will have to be remitted along with the agreement.
10. The highest bidder shall take possession of the canteen 15 days from the date of agreement and after the receipt of Security Deposit and caution deposit. If the

possession is not taken within 15 days from the date of agreement, it will be treated as breach of the tender conditions and the Board has the right to lease the facilities to other eligible firm/agency.

11. The monthly rent with 18% GST shall be paid to Spices Board on or before 5<sup>th</sup> of every succeeding month.
12. The facilities shall not be sub-let to any other firms.
13. The Board reserves the right to reject / cancel any or all bids without assigning any reasons thereof.
14. The Interested persons/firms may visit the building on Monday to Friday from 9 am to 5.30 pm. They may contact the officer, Spices Park in the following address before the visit.


Shri Gautam Sethiya ,  
Assistant, Spices Park, Ramganjmandi,  
Kota, Rajasthan  
Pin- 326519  
Ph: 9529420512

15. The Board will terminate the lease if the facilities are not utilized continuously for more than 3 months or nonpayment of the monthly rent in time.
16. The bids shall be submitted in the format given as Annex-1.
17. EMD is not applicable to submit the Bid. However, the bidders shall submit the Bid Security Declaration in the prescribed for as given in Annex-II.
18. The technical bid shall be submitted in the format given as Annexure-I along with Bid Security Declaration in the format given as Annexure-II in a separate envelope superscribing Technical Bid. (Envelope-1)
19. The financial bid shall be submitted in the format given as Annexure-III in a separate envelope superscribing Financial Bid. (Envelope 2).

Interested eligible applicants may submit their Bids in the format given in Part-I and Part-II in two separate sealed covers superscribing Part-I ( bid application ) and Part- II (Commercial Bid) and both the Bids should be placed in a separate sealed envelope superscribed as "Bid for renting out canteen building space at Spice Park, Kota" addressed to the "Officer in charge, Spices Park, Ramganjmandi, Kota, Rajasthan, Pin- 326519" so as to reach on or before 4 pm on 30.06.2025.

The bids will be opened at 4.30 pm on 30.06.2025 in the presence of bidders, if any.

Place : Kochi  
Date : 03.06.2025.

  
Director (Marketing)

**(Hindi version follows)**



**PART-I**  
**BID APPLICATION**

**Annex-1**

**Format for submitting the Bid for leasing ready to occupy built up area for  
running canteen at Spices Park,Kota**

1	Name of the person/firm	
2	Address of the applicant with Mob No and Email ID	
3	Details of the Contact Person, Mob No and Email ID	
4	Purpose of taking the canteen building on lease	
5	Details of GST registration, PAN card ( Pl attach proof)	

**Place:**

**Date:**

(Signature)

Name of the Person:

Designation

(SEAL)

**(In the letterhead of the firm)**

**Bid-Security Declaration**

The Director (Mktg)  
Spices Board, Sugandha  
Bhavan, N.H. By Pass,  
Palarivattom, Cochin,  
Kerala - 682025

Reference:

Tender Notice for \_\_\_\_\_ of Spices Board.  
Our Bid for the facility \_\_\_\_\_ at Spices Park .....  
Dated.....

I/We,..... irrevocably declare as under:

I/We understand that, as per Clause of Tender, we are attaching a Bid Security Declaration in lieu of Earnest Money Deposit (EMD)

I/We hereby accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of disqualification as may be notified by you (without prejudice to Spices Board's rights to claim damages or any other legal recourse) if,

- 1) I am /We are in a breach of any of the obligations under the bid conditions,
- 2) I/We have withdrawn or unilaterally modified/amended/revised, my/our Bid during the bid validity period specified in the form of Bid or extended period, if any.
- 3) On acceptance of our bid by Spices Board, I/we failed to deposit the prescribed Security Deposit or fails to execute the agreement or fails to commence the execution of the work in accordance with the terms and conditions and within the specified time.

Signature:

Name & designation of the authorized person  
signing the Bid-Securing Declaration

Dated on \_\_\_\_\_ day of \_\_\_\_\_ month, \_\_\_\_\_ year.

**ANNEXURE- III**

**PART-II  
COMMERCIAL BID**

(TO BE PLACED IN A SEPARATE SEALED COVER)

Lease rent for canteen per month	Rent amount: GST: Total:
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Place:

Date:

(Signature)

Name of the Person:

Designation

(SEAL)